



New Student Registration

Participant Name: _____ Age: _____ Birthdate: _____
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 Participant Name: _____ Age: _____ Birthdate: _____

Parents/Guardians (person responsible for payment): _____
 Address: _____ City/State: _____ Zip _____
 Phone-Home: _____ Cell: _____ Emergency Name/ Phone: _____
 Email Address: (Please list if available) _____

List Preferred Classes: _____

 _____ (please list 2nd if 1st choice class isn't available)

New to STEPS? Did someone refer you to us? Let us know who we need to thank!

Registration Fee: 10.00 per student
Costume deposit: 25.00 will be due by November 15 per class. Remainder will be due by January 1.
*****First month tuition and registration fee per student is due at the time of registration to hold class.**

<u>30 minute class each week</u>	<u>45 minute class each week</u>	<u>30 min & 45 min class</u>	<u>Private - -</u>
<small>Different price listings are for ones interested in taking up to 4 different types of classes. Adult/Intermediate/ Advanced will be 45 minutes at instructor's discretion</small>			
1 class - 25.00 per month	1 class - 35.00 per month	55.00 per month	25.00
2 classes - 47.00 per month	2 classes - 65.00 per month		per hour block
3 classes - 69.00 per month	**Inquire for further pricing		
4 classes - 88.00 per month			

Liability Agreement

I, the undersigned parent or legal guardian of the student(s) listed above, do hereby give permission for the aforementioned persons to participate in any and all classes, programs, shows, and events offered by or attended by STEPS Dance Center. I accept all risks associated with that participation and understand that there is a full possibility of serious physical illness or injury. I hereby covenant not to sue and waive, release and forever discharge any and all rights and claims for damages, which may arise now or in the future against STEPS Dance Center and its officers, directors, owners, employees, and/or all other assigned representatives or volunteers from any and all liability and for any and all damages and/or injuries which may be sustained or suffered by the student(s) listed above while participating at or for STEPS Dance Center. Furthermore, I hereby give my permission to STEPS Dance Center to use photographs and/or videos of the student(s) listed above as deemed appropriate for the promotion of STEPS Dance Center.

Parent/Guardian Signature _____ Date _____

By signing, you are agreeing to Page 2 of Registration Form – Studio Policy.

<i>Location</i>	
Seymour <input type="checkbox"/>	Vernon <input type="checkbox"/>
Please check class location	

Studio Policy

First Classes of New Season

We ask for your patience in the first month of a new season. Classes may be full, students may need to be moved to a [more](#) appropriate class for their age and skill. We work hard to be sure that everyone is in the appropriate class for the best season outcome for our student.

Student Conferences

A student conference can be scheduled at any time outside of working class hours. We always welcome student questions and concerns. While you want the best for your child, we want the best for our student.

Tuition

Our September-May full season program is broken into affordable monthly payments for the convenience of our students and families. There will be no extra charge for a 5 week month. Tuition will not be discounted for any 3 week month. **There will be no tuition reduction for any classes missed.**

Payments

Cash or Check accepted at studio during operating hours. Be sure to obtain receipt for cash payments for your records. Online Payment can be made from [credit cards](#) by visiting our Online Payment link on website home page. All class fees are due at the first of each month. A late charge of 10.00 will be applied to any payments received after the 5th of every month. A 25.00 charge will be applied for any returned checks. You may mail payments to our PO Box address. Mailed payments must be post marked by the 5th of the month to avoid late charge.

Dress Code

Everyone participating in a class must wear appropriate [dance](#) attire, including shoes. Students should not wear any clothing that will restrict flexibility. No jeans/skirts at any time. Hair should be pulled out of face by clips or pony tail. Shoes will be in stock for purchase. Appropriate shoes must be purchased by November.

Observation

Parents are encouraged to visit the last class of the month for the last 10 minutes of the class. Any questions may be answered at the end of the class. Observation will not available for the month of May. Be sure to check the google [calendar](#) for any question on parent observation dates.

Showcase and Costumes

There will be a showcase held weekend before Memorial Day weekend in May for our North Vernon students and families. Seymour location will be announced as soon as venue is secured. A showcase fee of \$15.00 per family will be due with May's class fees to help cover show expenses and keep admission open for family. We strongly encourage students to be a part of as many studio functions as possible.

Costumes **ARE** required for our show. They can range anywhere from 50.00 to 70.00 depending on age, make, and company. Costume deposit of 25.00 will be added to accounts by November 1st and the remainder will be due by January 1st. **Any costume payments not paid by January 1st will not be ordered.**

Class Withdrawal

If a student prefers not to continue with classes, we must be informed in writing by the 1st of the new month or you will be responsible for additional tuition billing that may occur. No exceptions.

Closings and Cancellations

The studio will be closed for Thanksgiving Day, Winter Break, and Spring Break and will follow location's school corporation closings. Student breaks and inclement weather policy follows Jennings County School Corporation and Jackson County School Corporation. If there is no school due to inclement weather, classes will be canceled. If school is dismissed early due to weather, classes will be canceled. If there is a delay, then the studio classes will be in session with no class time adjustments. If bad weather starts during class ours, attendance is at your discretion, however, attendance will not affect your monthly bill. Any closings will be posted on our Facebook page. Email alerts will go out email addresses on file. Make up classes will not be scheduled.

Personal Information

If any personal information changes, please be sure to inform our office of your updated information.

Website/Social Media

Keep up on all the latest studio information and program developments by liking our Facebook page, following us on Twitter and Instagram, and subscribing to our You Tube page!

Facebook: <https://www.facebook.com/pages/STEPS/120360484641731>

Twitter: @danceatsteps

Instagram: @danceatsteps

Class scheduling is created with the families with siblings and/or multiple class participants in mind. We reserve the right to cancel or combine classes with less than 5 students scheduled. Private classes will be scheduled last if schedule has openings, keeping recreational program availability open.

Please keep this page for your records. Class scheduling will be completed at the end of August and you will be called with definite class times. Please list on registration form if there are any scheduling preferences. We will do our best to meet your needs but isn't guaranteed.